

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 16 April 1959

FROM : Acting Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #15

## 1. Hull Committee Report

[ ] called PPS on 13 April in reference to DTR's contribution to the President's Board (Hull Committee). [ ] 25X1 had been asked to determine how many people had attended our course on Personal Effectiveness Abroad. He was advised there were thirteen regular students attending the course and five part time. PPS has received no other reaction to this report.

## 2. JOT Program

In compliance with DTR wishes, PPS has arranged for Mr. [ ], Deputy Chief, Audio Support Division, TSS, to coordinate his discussions concerning the JOT Program with the TSS Training Officer.

## 3. Reports on Lectures

Although this may be after the fact, it would seem desirable to have OTR personnel who attend lectures or meetings external to OTR make a verbal report of anything significant to the DTR. Examples would be [ ] attendance at the Industria College lecture on "Economic Aspects of the Struggle for Uncommitted Countries" given by L. Wade Lathan, Director, Office of Near East and Soviet Asia Affairs, Department of State; and Mr. [ ] attendance at the lecture on "CIA Career Service" given by Mr. Kirkpatrick. 25X1 If verbal reports are not made to DTR, it might be well for the individuals attending such sessions to append a written synopsis of items of interest to the weekly activity report.

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25 YEAR RE-REVIEW

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4. Emergency Planning

PPS is studying the Office of Security War and Emergency Plan and using it as a prototype to bring together in one place all that OTR has already accomplished in the use of emergency planning.

5. ELINT

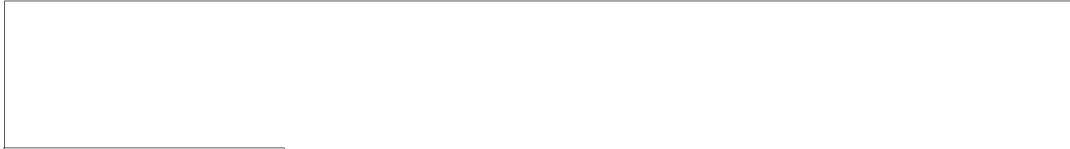
Nothing new has been volunteered on the status of the ELINT memorandum supposedly still on General Cabell's desk. PPS will follow up next week if we do not hear anything.

6. Selection Out

As a reminder, you may wish to request a quarterly or semi-annual report from School and Staff Chiefs on current activity in regard to the "Selection Out" process. This may assist your personal review and be used for reporting to DD/S, if necessary.

7. S. 1243

A meeting was held with Mr. Fee of the Bureau of the Budget



A memorandum on this matter was forwarded for your attention.

8. Personnel

Mr. [ ] has completed the Effective Speaking Course and after conversations with Professor [ ] is enrolling in the Conference Techniques Seminar beginning on 20 April. His first opportunity to use the Effective Speaking Course training on behalf of OTR will be during the presentation of a lecture, "Training Support to CIA Wartime Mission," in the War Plans Course on 8 May.



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